

# MTY PROPERTY NEWSLETTER

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**You can go to our website to leave repair orders, print applications.**

**Website: <http://www.mty-1.com>**

## **RENTS**

**Rents are due on the 1st of every month. If payment is not received by 5pm on the 5th, notices to vacate will be sent. If payment is not made after that, eviction proceedings will begin.**

## **Lawn Care**

**Tenants are responsible for lawn maintenance, including mowing, edging, and cleanliness of the property. Failure to maintain the property will result in additional charges and lease violations.**

## **Work Orders**

**Work orders can be submitted online, in writing at the office, or by calling or texting the numbers provided: 903-723-2111 or 903-922-0174.**

## **Office Hours**

**Office hours are Monday through Friday, 9am to 3pm.**

**Thank You,**

*Jessica Lovelady*

**Manager**